Counselor Education

Technology Competencies

Recommended Guidelines (ACES, 1999).

At the completion of a counselor education program, students should:

1. Be able to use productivity software to develop web pages, group presentations, letters, and reports.
2. Be able to use such audiovisual equipment as video recorders, audio recorders, projection equipment, video conferencing equipment, and playback units.
3. Be able to use computerized statistical packages.
4. Be able to use computerized testing, diagnostic, and career decision-making programs with clients.
5. Be able to use email.
6. Be able to help clients search for various types of counseling-related information via the internet, including information about careers, employment opportunities, educational & training opportunities, financial assistance/scholarships, treatment procedures, and social and personal information.
7. Be able to subscribe, participate in, and sign off counseling related listservs.
8. Be able to access and use counseling related CD-ROM data bases.
9. Be knowledgeable of the legal and ethical codes which relate to counseling services via the internet.
10. Be knowledgeable of the strengths and weaknesses of counseling services provided via the Internet.
11. Be able to use the internet for finding and using continuing education opportunities in counseling.
12. Be able to evaluate the quality of internet information.